

# RAYMORE - PECULIAR SCHOOL DISTRICT

# Memo

**To:** Raymore-Peculiar Board of Education  
 Dr. Kari Monsees - Superintendent of Schools

**From:** Dr. Bryan Pettengill, Assistant Superintendent - Administrative Services

**Date:** 9/22/2016

**Re:** Surplus Property

As part of our Surplus Property procedure and compliance with Board of Education Policy DN, the following items are submitted as surplus property for your consideration and approval:

<u>Item #</u>	<u>Description</u>	<u>Location</u>	<u>Quantity</u>	<u>Condition</u>
09-0066-16	Serving line cold bar	Food Service	1	No Functional Use
09-0067-16	Pass thru cooler, 2 door	Food Service	1	Non-working
09-0068-16	Reach in cooler, 1 door	Food Service	1	Non-working
09-0069-16	Hot well serve unit	Food Service	1	Non-working
09-0070-16	Milk cooler	Food Service	1	Non-working
09-1181-16	Art storage rack	Peculiar Elem.	1	No Functional Use
09-1182-16	Computer carts	NHS	4	Needs Repair
09-1183-16	Filing cabinet, 4 drawer	NHS	1	Needs Repair
09-1184-16	Office chairs	NHS	2	No Functional Use
09-1185-16	6 Drawer wooden desk	Timber Creek Elem.	1	No Functional Use
09-1186-16	Chair, green/wheeled	Timber Creek Elem.	1	No Functional Use
09-1187-16	Magazine rack, 5 x 4	Timber Creek Elem.	1	No Functional Use
09-1188-16	Cart, metal 18x24x34	SHS	1	No Functional Use
09-1189-16	Desk, L shaped	SHS	1	No Functional Use
09-2231-16	HP Printer	NHS	1	Non-working
09-2232-16	34" TV, Net	NHS	1	No Functional Use
09-2233-16	32" TV, Net	NHS	1	No Functional Use
09-2234-16	VCR, RCA	NHS	1	No functional Use
09-2235-16	TV's	Eagle Glen	12	No Functional Use
09-2236-16	DVD/VHS players	Eagle Glen	8	No Functional Use
09-2237-16	TV, 19" GE	SHS	1	No Functional Use
09-3072-16	Library Books, Elementary Level	Timber Creek Elem.	245	Collection maintenance & deselection
09-3073-16	Textbooks, HS Level	SHS	16 ctns	Collection maintenance & deselection
09-4040-16	Geo Safari	Timber Creek Elem.	2	No Functional Use
09-4041-16	Talking Dictionary	Timber Creek Elem.	1	No Functional Use
09-4042-16	VHS Tapes, Misc.	Timber Creek Elem.	7	No Functional Use
09-5063-16	Sheet pans	Food Service	15	Needs Repair