

Administrative Services
21005 S. School Rd.
P.O. Box 789
Peculiar, MO 64078
Phone: 816/892-1317
Fax: 816/892-1380

RAYMORE - PECULIAR SCHOOL DISTRICT

Memo

To: Raymore-Peculiar Board of Education
Dr. Kari Monsees - Superintendent of Schools
From: Dr. Bryan Pettengill, Assistant Superintendent - Administrative Services
Date: 12/13/2016
Re: Surplus Property

As part of our Surplus Property procedure and compliance with Board of Education Policy DN, the following items are submitted as surplus property for your consideration and approval:

<u>Item #</u>	<u>Description</u>	<u>Location</u>	<u>Quantity</u>	<u>Condition</u>
12-3088-16	Elementary Library Books (1985 - 1998)	Timber Creek	380	Collection maintenance & deselection
12-3089-16	Intermediate Library Books (1985 - 1998)	Bridle Ridge	6 Boxes	Collection maintenance & deselection
12-0073-16	2001 Dodge Van 102,795 miles	Warehouse	1	Needs Repair/No functional Use