

Administrative Services  
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# RAYMORE - PECULIAR SCHOOL DISTRICT

## Memo

**To:** Raymore-Peculiar Board of Education  
Dr. Kari Monsees - Superintendent of Schools  
**From:** Mr. Jay Harris, Assistant Superintendent - Administrative Services  
**Date:** 11/19/2015  
**Re:** Surplus Property

As part of our Surplus Property procedure and compliance with Board of Education Policy DN, the following items are submitted as surplus property for your consideration and approval:

| <u>Item #</u> | <u>Description</u>                               | <u>Location</u> | <u>Quantity</u> |
|---------------|--|-----------------|-----------------|
| 11-1121-15    | Computer Cart                                    | EG              | 3               |
| 11-2159-15    | Overhead Projectors, 3M                          | EG              | 4               |
| 11-2160-15    | TV, JVC 27"                                      | EG              | 1               |
| 11-2161-15    | Tape/CD Player                                   | TC              | 1               |
| 11-2162-15    | Leap Pad Books & Cartridges                      | TC              | 3               |
| 11-2163-15    | VCR  | TC              | 1               |
| 11-4022-15    | Baseball Gloves, youth size Flaghouse custom fit | EG              | 27              |
| 11-5065-15    | Wipe off boards, 12 x 18                         | EG              | 21              |